



# New Program Site Application

## Girls on the Run of Puget Sound

We accept applications on a rolling basis until **Friday, October 14, 2016** to be considered for the spring 2017 season.

Incomplete forms will not be accepted.

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### Basic Site Information

Facility/School Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_ Phone: \_\_\_\_\_

Website: \_\_\_\_\_ School District: \_\_\_\_\_

What percentage of your student population qualifies for free/reduced school meals? \_\_\_\_\_

What percentage of your student population qualifies for the transitional bilingual program? \_\_\_\_\_

Please list the top 3 cultural/ethnic groups represented in your school/area? \_\_\_\_\_

Please list all after school programs available for 3 -5<sup>th</sup> grade girls at your school/site. Would these programs compete for participants with Girls on the Run?

### Readiness to Participate Criteria

While Girls on the Run of Puget Sound (GOTRPS) provides most things needed to run the program, the site is required to provide the following:

- A Site Liaison.** Please reference the "Site Liaison Responsibilities" listed in the New Program Site Information document:

Name: \_\_\_\_\_ Title/Role at Site: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

- A meeting location.** Somewhere indoors or undercover where coaches can meet the girls right after school, have snack and leave their backpacks: \_\_\_\_\_

\_\_\_\_\_

- A safe outdoor location for running and activities.** This can be a field, track or open playground space. The area should be separate from other kids and programs. Briefly describe the available outdoor location: \_\_\_\_\_  
\_\_\_\_\_
- A safe space available in case of inclement weather.** This must be a private area, preferably a gym, lunchroom or outdoor-undercovered area, and needs to be available for GOTR and *not in conflict with other programs*. Briefly describe the available indoor space: \_\_\_\_\_  
\_\_\_\_\_
- Access to a restroom.** Briefly describe the location of the restroom: \_\_\_\_\_  
\_\_\_\_\_
- Secure storage area for a supplies bin, snacks and water bottles.** Please describe area and how it will be accessed: \_\_\_\_\_  
\_\_\_\_\_
- Determine an active marketing plan to successfully promote GOTR to participants and parents to ensure that 8-15 girls register for the program,** e.g. flyer distribution, blurb in school bulletin, after school info session, etc. Briefly describe your plan: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- Two volunteer coaches for your site.** Please go over the “Volunteer Coaches” section in the New Program Site Information document with the people listed below. By including their information below, these people are making a commitment to coach at your site for at least one season and assist in finding a replacement if/when needed.
  1. Name: \_\_\_\_\_ Title/Role at Site: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_
  2. Name: \_\_\_\_\_ Title/Role at Site: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

### Practice Information

For practice sessions, identify the two days per week GOTR would meet at the site, excluding Fridays:

- Monday / Wednesday       Tuesday / Thursday       Other: \_\_\_\_\_

Please identify the 90 minute time frame GOTR would meet at the site. For schools GOTR typically starts 10 minutes after the school day ends:

- From \_\_\_\_\_ p.m. to \_\_\_\_\_ p.m.

## Facility/School Acknowledgement and Information

1. Please have the school principal or site director sign below indicating his/her expressed interest in bringing Girls on the Run to your site.

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printed name	signature	title	date
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2. Does the school or facility require any additional paperwork both for GOTRPS and/or volunteer coaches to be filled out for the program to run?  Yes  No If Yes, please choose from below:  
 Building Use Form  
 Volunteer Paperwork, e.g. background check, application, etc.  
 Other: \_\_\_\_\_
3. Girls on the Run is open to ALL girls. We allow girls who are unaffiliated with a program site to participate at a site that is appropriate for them. Are there any rules or regulations that would not allow girls from outside your school or facility to participate in GOTR at your site?  Yes  No

## Application Agreements

- I have thoroughly read and understand the New Program Site Information document. If I have had any questions, I've contacted the GOTRPS office.
- I understand that the information submitted in this application is open for discussion and subject to change at the discretion of GOTRPS and the site.
- I understand that submitting this application does not guarantee that my location will be added as a new program site for GOTRPS.

Application Submitted by:

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printed name	signature	date
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Title/Role at Site: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

***Thank you for taking the time to fill out this application!***

*GOTRPS will contact applicants within one week after the application deadline has passed.*

### Mail or email completed applications to:

Girls on the Run of Puget Sound  
Attn: Katie Glenn  
1404 E. Yesler Way, #201  
Seattle, WA 98122

Please direct any questions you may have to Katie Glenn, Program Manager at 206-528-2118 or [katie@girlsrun.org](mailto:katie@girlsrun.org)